

ESCUELA JOHN PAUL I SCHOOL **STUDENT CODE OF CONDUCT POLICY**

Escuela John Paul I School is committed to providing a learning environment that is safe, welcoming, caring, and respectful. We affirm that the rights set out in the *Alberta Human Rights Act* and the *Canadian Charter of Rights and Freedoms* are afforded to all students and staff within Escuela John Paul I School. Our Student Code of Conduct Policy was developed to be reflective of the expectations of students as addressed in legislation and district policies. It is reviewed and adapted on an annual basis, as necessary, and it will be communicated in writing to all members of the school community.

Our goal is for students to be responsible for their behaviour. Our school's philosophy on student conduct is based on a positive, proactive approach which promotes and encourages appropriate student behaviour. We believe that our school community members are expected to behave in a Christ-like, self-disciplined, and responsible manner. As partners in the community, parents/guardians play an important role in fostering and supporting this welcoming, caring, respectful and safe learning environment at school. Supporting the school's standards for acceptable student conduct and recognizing that the student must accept the consequences of his/her actions is an important aspect of the parent's role in the educational environment. In addition, parents play a very important role in ensuring that their own conduct is one that contributes to a welcoming, caring, respectful and safe learning environment for everyone.

We affirm that pursuant to the *Alberta Human Rights Act* and the *Canadian Charter of Rights and Freedoms*, students and staff members are protected from discrimination. More specifically, discrimination refers to any conduct that serves to deny or discriminate against any person or class of persons regarding any goods, services, accommodation or facilities that are customarily available to the public, and the denial or discrimination is based on race, religious beliefs, colour, gender, physical disability, mental disability, ancestry, place of origin, marital status, source of income, family status or sexual orientation.

Ownership of our school philosophy is reflected by teachers being responsible for using effective teaching strategies and classroom management skills to minimize and deal with student conduct problems. We believe that students all students will be afforded the opportunity for growth and for choice, with the understanding that there are logical consequences that follow their actions. This is to ensure the welfare and security of the entire community, whether the behaviours occur during the school day, within the school building, or by electronic means.

Acceptable Behaviours	Unacceptable Behaviours
Behaviours that contribute to a welcoming, caring, respecting, and safe learning environment that respects diversity and fosters a sense of belonging. <ul style="list-style-type: none">• Show consideration, courtesy, and respect to all others and their property.• Refrain from, refuse to tolerate, and report bullying or bullying behaviour,	Behaviours that have an impact on the school or individuals in the school, or those that create unsafe conditions including but not limited to: <ul style="list-style-type: none">• Rude or inappropriate language.• Physical violence.• Acts of bullying*, harassment, or intimidation.• Retribution against any person in the school who has intervened to prevent or

<p>even if it happens outside of the school or school hours or electronically.</p> <ul style="list-style-type: none"> • Inform an adult in a timely manner, incidents of bullying*, harassment, intimidation, or other safety concerns in the school. • Act in a manner that represents you and your school appropriately. • Attend school regularly and punctually. • Bring all required materials to class; electronic devices to assist with your studies are to be used only during learning time and when you are invited to do so by the teacher. • Know and comply with the rules of your school. • Cooperate with all school staff. • Be accountable for your behaviour to your teachers and other school staff. • Contribute positively to your school and your community. 	<p>report bullying or any other incident or safety concern.</p> <ul style="list-style-type: none"> • Illegal activity such as: <ul style="list-style-type: none"> ○ possession, use, or distribution of illegal or restricted substances ○ possession or use of weapons ○ theft or damage to property
<p>*Bullying: repeated and hostile or demeaning behaviour by an individual in the school community where the behaviour is intended to cause harm, fear or distress to one or more other individuals in the school community, including psychological harm or harm to an individual's reputation</p>	

Consequences of Unacceptable Behaviours

When, after investigation, the conduct of a student is deemed detrimental to others or the school, or when a student refuses to comply with defined expectations, corrective measures will be taken. Based on individual needs, the staff will use a continuum of supports to assist the students who are impacted by inappropriate behaviour, as well as, for student who engage in inappropriate behaviour. Staff will work with students to correct the unacceptable behaviour so that students may learn to make better choices. There will also be a discussion of different ways to make restitution to the person impacted by the inappropriate behaviour.

A SEVERE BREACH OF CONDUCT MAY REQUIRE SUSPENSION (IN-SCHOOL AND/OR OUT OF SCHOOL) IN ACCORDANCE WITH SECTION 12 OF THE SCHOOL ACT.

If children set themselves apart from our Christian community by inappropriate behaviours, a progressive discipline method will be employed. The following consequences are progressive in their degree of intervention and will be enacted depending on the frequency and severity of occurrences. In assessing consequences, we do our best to treat all students fairly and consistently. Consequences will take into consideration unique student attributes such as age, maturity, and individual circumstances.

- a) **Informal Talk:** School personnel will talk to the students and try to reach an agreement on how the students should behave. We are fortunate in a Catholic school to be able to ask how Jesus would expect us to behave. We are a Catholic community attempting to follow Christ's word - "Love one another as I have loved you," and "Do unto others as you would have them do unto you. How would Jesus act in this situation? Are they treating others the way they would want to be treated?"

- b) **Detention or Restriction of Privileges:** Recess or noon hour detentions may be assigned to a student, as a form of a consequence, for inappropriate behaviour such as disrespect, bullying, intimidation, or discrimination against any person. Discrimination could also be based on ancestry, place of origin, marital status, income, family status or sexual orientation. Supportive procedures will be given in all these breaches.
- c) **Formal Documentation and Parent Contact:** For repeated offenses, described in a) and b) above, the student's misbehaviour is recorded formally on his/her electronic school record on PowerSchool. Either the child's teacher or an administrator notifies the parents. Students may be required to ask for forgiveness, make apologies, serve detentions, perform community service or make restitution that would focus on creating a welcoming, caring, respectful and safe environment for those affected by the misbehaviour.
- d) **Parent Conference:** A formal conference is held between student, teacher, administrator, and a parent/guardian of the student. During this conference, a review is done of the student's ongoing behaviour and a fair plan is put in place to address interventions to correct the behaviour. The student may be referred for help either within the school, the school district or from an outside agency.
- e) **Suspension:** School board policy allows for the removal of a student from a class, a bus, or the school if the student's misbehaviour is judged to be severe enough and/or frequent enough that it seriously **interferes with the safety or learning of others**. Suspensions can be of two varieties - in school or out of school. Such suspensions may be 1 to 5 days in duration and always require a formal meeting with parents/guardians.
- f) **Expulsion:** Students whose behaviour is very severe and a safety concern after all other options have been exercised will be referred to the Superintendent of Schools for expulsion from the school.

Reporting Bullying

Students who are being bullied or witness someone being bullied have the responsibility of telling an adult. Some ways to report are:

- tell an adult in the school that you trust
- if you need support telling an adult at school, you can talk to a parent, relative, coach, mentor, or friend and have them help you report bullying to the school

To "not tolerate bullying" means you must step into the middle of something. You can do this in a variety of ways, such as:

- model the behaviours you would like to see in others
- support the person who is the target of the behaviour
- don't watch or encourage bullying behaviours - this sends a message that you think these behaviours are okay
- tell an adult

Responsibilities of Students: School Act and Division AP 351

A student has the responsibility to:

- attend school regularly and punctually,
- be ready to learn and actively engage in and diligently pursue the student's education,
- ensure that the student's conduct contributes to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging,

- respect the rights of others in the school,
- refrain from, report and not tolerate bullying or bullying behaviour directed toward others in the school, whether it occurs within the school building, during the school day, or by electronic means,
- comply with the rules of the school and the policies of the Division,
- co-operate with everyone authorized by the Division to provide education programs and other services,
- be accountable to the student's teachers and other school staff for the student's conduct, and
- positively contribute to the student's school and community.

Responsibilities of Parents: School Act

A parent, as a partner in education, has the legislated responsibility to:

- act as the primary guide and decision-maker with respect to the child's education,
- take an active role in the child's educational success, including assisting the child in complying with the child's legislated responsibilities,
- ensure that the child attends school regularly,
- ensure that the parent's conduct contributes to a welcoming, caring, respectful and safe learning environment,
- co-operate and collaborate with school staff to support the delivery of specialized supports and services to the child,
- encourage, foster and advance collaborative, positive and respectful relationships with teachers, principals, other school staff and professionals providing supports and services in the school, and
- engage in child's school community.